

Au Pair USA End of Year Completion Certificate and Survey

Dear Au Pair,

Congratulations on nearing the end of your au pair year! We hope that you have found it to be a rewarding and enriching experience living in the United States and getting to know the American culture first hand. Please find enclosed your return airline ticket. Below are instructions for insuring you will receive your Year-End Completion Certificate. Once you have completed this form (front and back), please send it in along with your return boarding pass and your Activity Form to:

Au Pair Completion Certificate
161 Sixth Avenue
New York, NY 10013

We recommend that you make photocopies of all the forms and tickets you mailed for you own safety (in case of loss in mail). The Completion Certificate will be mailed to you in your home country approximately 6 weeks after Au Pair USA has received and confirmed all of the below documentation.

Checklist of what you need to submit along with this form to receive your completion certificate:

- Activity Form (verifying cluster meeting attendance and completion of educational requirement)
- Boarding Pass (from your flight home at the end of your year)

YOUR INFORMATION:

(Please PRINT neatly.)

First Name _____ Last Name _____

Street Address _____

City _____

Postal Code _____

Country _____

Date of Arrival to U.S. _____ Date of Departure from U.S. _____

HOST FAMILY _____

LOCAL COORDINATOR _____

INTERNATIONAL AGENCY APPLIED THROUGH _____

END OF YEAR SURVEY

Instructions: Please complete this survey in order to help us evaluate our program and the support you received throughout your year. Thank you!

YOUR LOCAL COORDINATOR

- YES NO Did your local coordinator contact you within the first 48 hours of your arrival in your city?
- YES NO Did your local coordinator visit you within the first two weeks of your arrival?
- YES NO Did you receive monthly newsletters from your local coordinator?
- YES NO Did your local coordinator arrange a Family Day Conference during your year?
- YES NO Did your local coordinator arrange monthly cluster meetings?
- YES NO Was your local coordinator available, and did he/she return your phone calls within 24 hours?
- YES NO Do you feel that your local coordinator cared about and supported you during your year?
- YES NO Did your local coordinator assist you and your host family when or if there were problems?
- YES NO Was your local coordinator fair and objective when dealing with you and your host family?
- YES NO Was your local coordinator able to explain program policies when needed?

If you answered no to any of the above, please explain:

YOUR HOST FAMILY

- YES NO Did your host family take the time to welcome you to their family?
- YES NO Did your host family take the time to orient you to their community?
- YES NO Did your host family provide continued support?
- YES NO Did your host family help you adjust to being a part of their family?

If you answered no to any of the above, please explain:

Thank you for your input, and good luck with your future endeavors!

Applicant's Name (please print) _____

Applicant's Signature _____ Date _____

Local Coordinator Name _____